

Support – Clean, sectorize and name your drawings (1/5)



The following process describes how to clean, sectorize and name your drawings before adding them on IdCapture's collaborative platform: <https://platform.idcapture.net/>

- Step 1 – Clean a drawing (dwg) Project management approval needed
- Step 2 – Sectorize a drawing (dwg) Project management approval needed
- Step 3 – Print (from dwg to pdf)
- Step 4 - Name a drawing (pdf) Project management approval needed

/!\ Drawings sectorization must be done carefully. Once the first snags are captured it is not possible to modify them /!\

 Drawings creation can be done with AutoCAD, TrueView, Drafisight or Acrobat Reader :

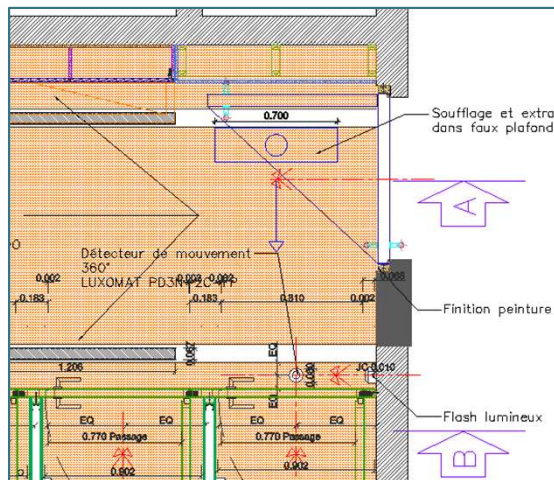
- Different options
 - From DWG to PDF,
 - Resizing a PDF,
- Idcapture's platform allows PDF format

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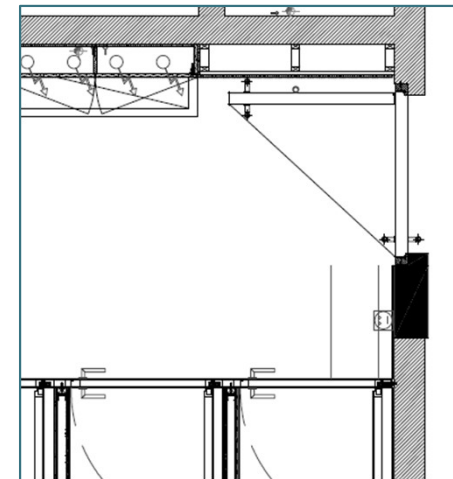
Step 1 – Clean a drawing (dwg)

Project management approval needed

It is advisable to remove (or freeze) existing cloud annotations, drawing dimensions, axis ...
Similarly, it is better to remove hatched areas which are not essentials. It may slow down the application.



Before



After cleaning

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Step 2 – Sectorize a drawing (dwg)

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Office areas, factories, restaurants, rooms...

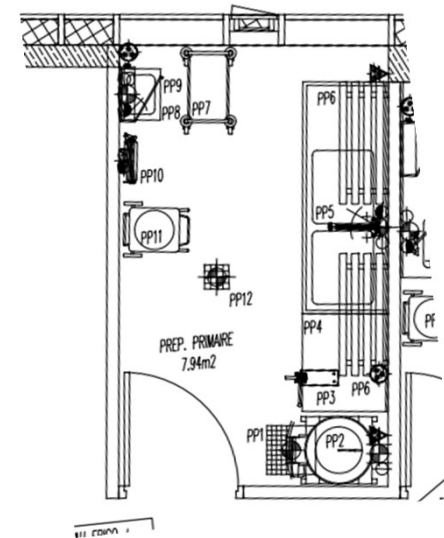
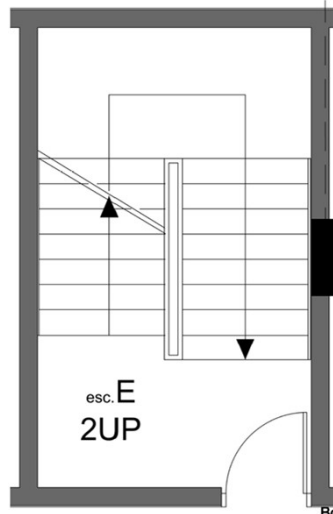
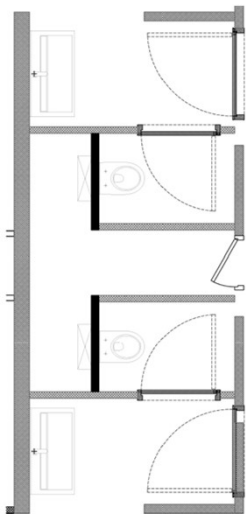
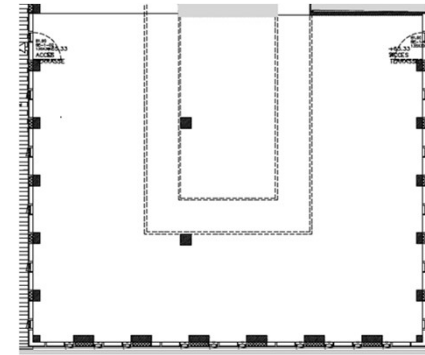
We advise you to sectorize your drawings according to the fire-break areas (approx. 250m²)

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Toilets, stairs, kitchens

Toilets and kitchens often generate a lot of snags. It is advisable to isolate them.

As the stairs are places which intersect several levels. It is advisable to isolate them.



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Step 3 – Print (from dwg to pdf)

Black & white

It is better to change the drawing color in black & white for a better readability of the markers, drawings and snags generated on ID Capture.

Hatched walls

So that the plan is not too messy, it is preferable that the hatching of the walls is gray. To do this, switch the layers to magenta, yellow or cyan (it will appear in gray when printing in grayscale).

Split the blocks

In order to switch the drawing to grayscale, it is sometimes necessary to split the blocks.

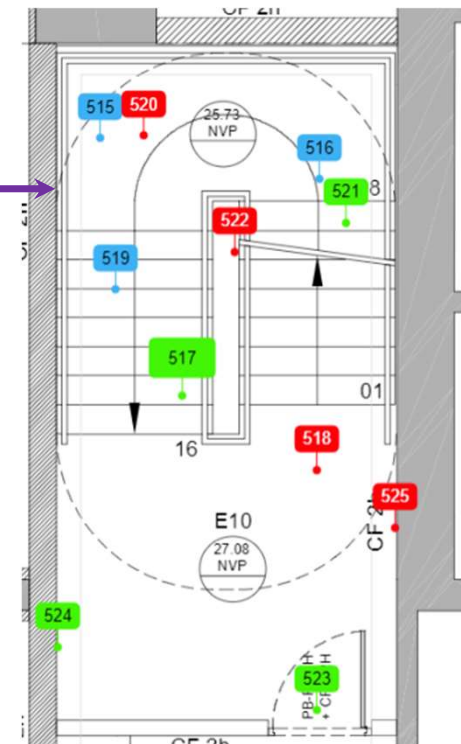
Format (zoom possibilities and orientation)

Choose an A4 format in landscape mode (adapted to the screen of your tablet) for small rooms.

Choose an A3 ou A2 format in landscape mode for larger plans.

File < 500 kb

For smooth experience on a tablet , it is preferable not to exceed 500 kb, but larger drawings are accepted.



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Etape 4 – Name a drawing (PDF)

Project management approval needed

Tree file

Important: IDCapture sorts by alphabetic order. If you don't want this kind of organization, you can add a figure before the folder name.

We advice you to create folders and sub-folders by level then areas of technical details. For example:

- 01_Basement 2
- 02_Basement 1
- 03_Ground Floor
- 04_2F
- 05_3F
- 06_4F
- 07_Stairs
 - Stairs 01
 - Stairs 02

File name

We also advice you name precisely your plans.

For instance : 2F – Flat 230.pdf